

BOARD OF COUNTY COMMISSIONERS' MEETING
THURSDAY, MAY 24, 2012
THIRD FLOOR MEETING ROOM

Revised
5/21/12

AGENDA

8:30 A.M. – ADMINISTRATIVE FUNCTION

- I. **10:00 A.M. - CALL TO ORDER**
- II. **INVOCATION**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **COMMISSIONERS COMMENTS**
 - A. Update of Board of County Commissioners' Administrative Actions – Commissioner Blaine R. Young and David Dunn, Office of the County Manager
 - V. **WORKSESSION** *(Following the staff report presentation and discussion, public comments will be accepted for each worksession item. Comments should not exceed five (5) minutes.)*
 - A. Presentation of Patriotic Employer Award
 - B. Business Recognitions – [Mr. Handyman of North and West Central Maryland and Molly Maid of Frederick County](#)
 - C. [Non-resident Fee](#) for Rental of Park Facilities – Paul Dial and Jeremy Kortright, Parks and Recreation Division
(10 Minutes - Board Decision) 1
 - D. [Commission on Aging](#) – Planning Study Report – Pat Rosensteel and Carolyn True, Citizens Services Division; and RaeAnn Butler, Commission on Aging
(20 Minutes - Board Decision) 2
 - E. [Trailer Park Tax Rate](#) – Lori Depies, Finance Division
(10 Minutes - Board Decision) 3
 - VI. **AGENDA BRIEFING**
Thursday, May 31, 2012, at 10:00 a.m.
 - Proposed Frederick County Building, Plumbing, and Electrical Codes Update – Gary Hessong, Community Development Division
 - VII. **CONSENT AGENDA - (See Attached Detailed Listing of Consent Agenda Items)** 4
The Consent Agenda Committee thoroughly reviewed the items considered for the Consent Agenda. The County Commissioners are in receipt of the documentation for each agenda item, which they reviewed in advance. The County Commissioners will not discuss the agenda items and will vote on the Consent Agenda in the form of one motion. However, before making a motion, any of the County Commissioners may request the removal of an item from the Consent Agenda for separate consideration.
 - VIII. **ADMINISTRATIVE BUSINESS** *(Public comments are not received for administrative business items, but will be accepted at the end of the meeting.)*
 - A. Approval of Board of County Commissioners' Meeting Minutes
(5 Minutes - Board Decision)

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- B. [Approval and Signing](#) of Memorandum of Understanding with Career Firefighters Association of Frederick County, IAFF Local #3666 – Sophia Dobranksy, Human Resources Division
(5 Minutes - Board Decision) **5**
- C. [Bid Award](#) – Purchasing Memo #12-199, Code Messaging Service for the Relay of Daily Information and Incident Response Data (Sole Source) – Hal Good, Finance Division
(10 Minutes - Board Decision) **6**
- D. [FY 2013 Maryland](#) Access Point Grant Application – Carolyn True, Citizens Services Division
(5 Minutes - Board Decision) **7**
- E. [Approval of the Frederick](#) County Government / Frederick County Public Schools Warehouse Consolidation Memorandum of Understanding – Lori Depies, Finance Division
(10 Minutes - Board Decision) **8**
- F. [Finalize the FY 2013](#) – 2018 Capital Improvements Program and FY 2013 Capital Budget – Kelly Weaver, Finance Division
(20 Minutes - Board Decision) **9**

The following item has been added to the agenda:

- G. [Finalize the FY 2013](#) Operating Budget – Regina Howell, Finance Division
(20 Minutes - Board Decision)

IX. **COMMISSIONERS COMMENTS**

X. **PUBLIC COMMENTS – (FIVE MINUTE PRESENTATION)**

XI. **QUESTIONS - PRESS**

XII. **CLOSED SESSION**

- Maryland Annotated Code State Government Article § 10-508(a) (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
Topic – To discuss collective bargaining issues with the Sheriff.
- Maryland Annotated Code State Government Article § 10-508(a) (1) To discuss: (i) The appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) Any other personnel matter that affects one or more specific individuals.
Topic – To discuss the compensation plan for a limited number of specific county employees.

XIII. **ADJOURN**

The County's Lobbying Ordinance (Chapter 1-7.2 of the Code) requires the registration of individuals and entities that qualify as lobbyists. If you will be testifying before the Board of County Commissioners, the Ordinance may require that you register as a lobbyist. If you have a question as to the applicability of this Ordinance, please contact the County Attorney's Office at (301) 600-1030.

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CONSENT AGENDA DETAIL

BID AWARD

1. [Purchasing Memo #12-194](#) – Forensic Nurse Services to the Child Advocacy Center's Clients
(Contract Renewal)
Award to: Pamela Holtzinger, RN
Award amount: \$31,125.00

EASEMENT

1. [Canam Steel Corporation](#) Request for Easement on County Property – Beth Ramacciotti, Utilities and Solid Waste Management Division

GRANT

1. [FY 2012 Victims of Crime](#) Assistance Grant – Governor's Office of Crime and Prevention – Pat Fleet, Office of County Manager

MISCELLANEOUS

1. [Consideration of Money](#) Follows the Person Options Counseling Agreement – Carolyn True, Citizens Services Division
2. [Consideration](#) of the Maryland Access Point Collaboration Agreement – Carolyn True, Citizens Services Division